

Interviewee: Questions You Could Ask

1. When do you expect to fill the position?
2. May I see the area where I will be working?
3. What is the next step in the interview process?
4. 4. What education and training does the company provide?
5. Why is this a good place to work?
6. Will I work alone or with other people?
7. How often will I meet with my supervisor?
8. What types of problems will I need to solve in this position?
9. What is the management style of the company?
10. Is there any company literature or information that I could take with me?
11. To whom would I be reporting?
12. What opportunities are there for advancement?
13. How are employees evaluated?
14. What tools, uniform or safety gear is needed for the position? Will they be provided or do I need to purchase them myself?
15. Is there a trial period?

Interviewer: Commonly Asked Interview Questions (Underlined questions are especially good to think about!)

1. So, tell me a little about yourself.
2. Why are you looking for a job?
3. Tell me what you know about this company.
4. Why did you decide to seek a position with this organization?
5. What relevant experience do you have?
6. What motivates you to do a good job?
7. How are you when you are working under pressure?
8. What is your greatest strength?
9. What is your biggest weakness?
10. Name a couple of accomplishments that have given you the most satisfaction and tell us why.
11. In what ways do you see yourself making a contribution to our company?
12. What are your interests?
13. Give me an example of a time when you set a goal and were able to meet or achieve it.
14. Tell me about a time when you had too many things to do and you were required to prioritize your tasks.
15. What is your typical way of dealing with conflict? Give me an example.